

A Note From The Office At...

June 6, 2016



Valley Heights Christian Academy

75 Calvary Drive, Norwich NY 13815 - 607-336-8422

Mark Your Calendar

- **Kindergarten Graduation TOMORROW NIGHT** at 6:30 p.m. Everyone is invited for cookies and lemonade in the fellowship hall after the evening's activities.
 - **Awards Night on Thursday, June 16th** at 7:00 p.m. in the Auditorium. *Invite your family and friends to join us!*
 - **Sr. Class of 2016 Graduation on Saturday, June 18th** at 10:00 a.m. in the Auditorium.
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Tuition & Family Service Program

Obligations

Please help VHCA close out its school year with all **tuition accounts** being paid up in full! Timely payments from families will allow the school to meet its financial obligations in a God honoring manner.

Those who do not fulfill the specified number of hours for the **Family Services Program** may choose to pay a Family Service Fee of \$10 per un-served hours. We do have some hours that were donated to be used by those who may not have been able to meet the requirement. If you need hours, please call the school office to make a request.

Do keep in mind that if your final tuition payment and Family Service Fee are still owed beyond the June 10th deadline, report cards and final transcripts will not be mailed and will be held until the obligations are paid in full.

Milk Money Balances

Any money remaining on milk accounts will be refunded with report cards.

Last Days of School

- **K4 & K5 students** last day of classes is Tuesday, June 7th.
- **High School Students** finish classes on Thursday, June 9th. Then have Final Exams on June 10th, 13th & 14th.

All students in finals on Tuesday, June 14th need to be picked up by **12:150 p.m.**

- **Elementary students** last day of classes is Friday, June 10th with regular pick-up at 2:20 p.m.
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Non-Return of Library Books or Textbooks

Failure to return Overdue Library Books or to return all Library Books prior to the end of the school year, will result in report cards being withheld until the actual book is returned or the book is replaced with a suitable replacement or until payment is made to replace the actual book.

Consequences for nonpayment for lost or damaged library books: The school will withhold grade reports, transcripts and diplomas. Transferring to another school or district does not void responsibility for payment.

Textbooks must be returned on assigned date or a late fee per book will be charged. Any book not returned at the end of the school year will be considered "lost" and payment must be made before the first day of the following school year. Failure to return books or pay for lost books will result in withholding of report cards, transcripts, and diplomas. Transfer to another school or district does not void responsibility for payment.

VHCA Awards Ceremony

The annual VHCA **Awards Ceremony** will be held **Thursday, June 6th at 7:00 p.m.** in the auditorium. **6th Grade Graduation** will be part of the evening.

Parents, families and friends are encouraged to attend this recognition ceremony. We welcome your attendance in support of students receiving recognition for academic achievement, activities, scholarship and Christian character. Regular School Dress Code is encouraged for all students. Please see that your children are dressed appropriately to be on stage should they receive an award.

Class of 2015 Graduation

This year VHCA is graduating 4 students on **Saturday, June 18th at 10:00 a.m.** in the auditorium. All are invited to attend the ceremony.

The graduating class includes:

***Bethany Conover,
Amanda Davis,
Molly Montgomery, &
Erica Stockwell***

Report Cards Available June 18th at Awards Night Ceremony

Student Report Cards will be available to pick up after the Awards Night Ceremony from your child's teacher(s) or in the VHCA School Office beginning on Friday, June 17th. Please keep in mind that Report Cards cannot be released until ALL student obligations are met including any unreturned library books and all accounts are paid in full for this current school year.

K4 & K5 Report Cards will be passed out after their Graduation Program for those students who have met all student obligations.

School Office Summer Hours

Starting Monday, June 20th, the VHCA School Office will be open for any of your needs **Monday through Thursday from 7:00 a.m. - 1:00 p.m.** The office will be closed on Friday's until school starts up in September. Due to summer holidays and vacation schedules, there may be times when the office will be closed. We suggest in advance, if you plan to stop in the office over the summer that you call ahead to make sure someone is there. Enjoy your summer!

Seeking Applicants for Girls and Boys Soccer Coaches

Valley Heights Christian Academy is currently seeking qualified applicants for the positions of girls soccer coach and boys soccer coach for the upcoming 2016 season. Applications and position descriptions are available through the VHCA School Office.

Fall Auction Date Set

We will be holding our **Fall Auction with Evan's Auction Service on October 1st** at the Chenango County Fairgrounds. We will be looking for some nice items to be put up for sale. If you are thinking of replacing something significant or cleaning out and you have items that could bring a good price, we would ask that you think to set it aside. Keep this in mind as you are talking to people/businesses that you think might be willing to donate items for our Auction. More information will come during the summer but we wanted to mention it so you could start thinking about who you might be able to talk to about our fundraiser.

Exposure at the Chenango County Fair

We have been given the opportunity to have a free booth in the Exhibition Hall at this year's Chenango County Fair, the week of August 9th - 14th. If you would be interested in helping us, please call the school office.